

PUBLIC NOTICE

It is made known that, by order no. 50/R/2013 of the Rector of the University of Madeira, and for the period of thirty working days, counted immediately from the date this Public Notice is published in the *Diário da República*, a qualification based competition is open for one vacancy for “*Professor Auxiliar*” (Assistant Professor), *in the Field of Civil Engineering, Specialization in Construction* of the Competence Centre of Exact Sciences and Engineering, as determined by articles 37 to 51 of the Statute of the University Teaching Career (“*Estatuto da Carreira Docente Universitária – ECDU*”), republished in an annexe to Decree-law no. 205/2009 of August 31st, and further legislation in force, and in accordance with the Regulation for Recruitment, Selection and Hiring of Faculty Staff of the University of Madeira, Regulation no. 362/2010, published in the *Diário da República*, 2nd Series -no. 77 - 21st April, 2010.

This competition will be entered (registered) at the Public Employment listing (*Bolsa de Emprego Público - BEP*), within the period of two working days after it is published in the *Diário da República*, as determined by Decree-law no. 78/2003, of 23rd April.

The joint order no. 373/2000, 31st March, of the Minister for the Reform of the State and Public Administration and the Minister for Equality, determines the obligation of the inclusion of the following in competitions of admission and access: In compliance with paragraph h of article 9 of the Constitution, the Public Administration, while employer, actively promotes a policy of equality of opportunities between men and women in the access to employment and professional progression, scrupulously providing all means for the avoidance of any type of discrimination.

II – General and special admission requirements – in conformity with the established in article 41 of the Statute of the University Teaching Career (*ECDU*), published in an annexe to Decree-law no. 205/2009 of August 31st, those holding a Doctor's degree with a specialization considered adequate to the field in which the completion was opened may apply.

II – Vacancy profile – The vacancy is open for the Average profile (“**Médio – M**”), accordingly to its characterization described in the Regulation of Teaching Staff Service and in the Regulation of Recruiting, Selection and Hiring of Teaching Staff of the University of Madeira.

III – Admission Statement Requirements – In conformity with the Statute of the University Teaching Career (*ECDU*), published in an annexe to Decree-law no. 205/2009 of August 31^s t, and in accordance with the Regulation for Recruitment, Selection and Hiring of Faculty Staff of the University of Madeira, republished in the *Diário da República*, 2nd Series - no. 77 -21st April, 2010., the admission statement to the competition must include:

- a) A document which proves that the conditions established in no. 1;
- b) Six copies, printed or photocopied, of the candidate's curriculum vitae, with indication of scientific performance, including publications, namely as regards to the development of the disciplinary field of the competition, as well as in relation to pedagogical activities and practices relevant to the mission of the University;
- c) Declaration of the candidate's motivations towards the present competition;
- d) Copies of at least two up to five of works selected by the candidate as more representative of their curriculum vitae;
- e) Report referring the possible strategies of the inter relation between teaching and research.
- f) Brief report of a research project, previously concluded or under way, when applicable;
- g) A complete course description program project for the disciplinary area to which the vacancy is open, including the definition of the objectives, description of the pedagogical strategies, discrimination and justification of the contents, distribution of the contact times, evaluation process, and development of research competences by the students.
- h) Names and contacts of two referrals, where one of them should be from your actual or former employer, when applicable;
- i) A document that proves the non-inhibition to carry out public duties, or the non-interdiction of carrying out those she/he proposes to perform;
- j) A document that proves that military or civic duties have been fulfilled, when obligatory;
- k) Simple copy of the identity card, or appropriate document legally recognized

for the effect;

IV – The documents referred to in paragraphs *h)* and *i)* of *item* III may be waived as long as the candidates declare, under oath, in separate paragraphs, in the application statement, the situation they are in with relation to each of those requirements.

V – The candidates belonging to the University of Madeira are not required to present the documents referred in paragraphs *h)* and *i)* of *item* III, as long as these are already part of their personal files, and if this fact is expressly declared.

VI – The application statements must include the following data:

- a) Complete identification (name, civil state, affiliation, place of birth, date of birth, number and date of Identity Card or appropriate document legally recognized for the effect, its validity and issuing entity, address, postcode and telephone);
- b) Academic qualifications;
- c) Category, group of subject she/he belongs to, length of service as a member of faculty staff and university she/he belongs to, if applicable;
- d) Adequate specialization for the field in which the competition was opened, with the indication of length of effective service as a member of the faculty staff, if applicable;
- e) Any other elements that the candidate considers may have influence in the appreciation of her/his merit or are reasons for legal preference, elements which, however, will be taken into account if duly proven, and if the jury so decides;
- f) Competition and category she/he is applying for, referring the *Diário da República* where this Public Notice is published;
- g) Date and signature.

The application should be formalized with an admission statement directed to the Rector of the University of Madeira, which may be handed in personally at the Human Resources Unit, at Colégio dos Jesuítas, Rua dos Ferreiros, 9000-082, Funchal, Portugal, or sent, by registered postal mail, with stamp dated until the end of the deadline established for the submission of applications.

All documents referred are obligatorily handed in as soft copy - a duly identified dvd - , including the signed documents, which are delivered in *portable document format (pdf)* with the respective signatures. All works referred in the curriculum vitae must also be handed in as soft copy, in *pdf format*. Moreover, digital copies of all the works referred in the curriculum vitae should be also handed in.

VII – The Rectory will inform the applicants of the order of admission or non-admission to the competition, which will be based on whether the candidates fulfil the requirements established for this competition.

VIII – Envisaged Competition Procedures – The envisaged procedures for the qualification based competition are the ones indicated in the Regulation for Recruitment, Selection and Hiring of Faculty Staff of the University of Madeira, namely and relatively to:

a. In the pronouncement of interested - the deadline for interested parties to comment is ten working days, counted from:

- i. The date of receipt of delivery of the e-mail;
- ii. The date of registration of the letter, observing the delay of three days of mail;
- iii. The personal notification.

b. At hearings of the candidates:

The existence of public hearings to applicants should be decided by the jury, in accordance with subparagraph b) of paragraph 4 of Article 50 of ECDU.

IX – Competition Calendar – The indicative timetable for the competition is as follows:

a. Period of receipt of applications

Deadline set by the call: 30 working days after the date of publication of the competition call.

b. Request of any additional documentation

Indicative term: Maximum of 10 days after the end of the period of receipt of applications.

c. Pre-selection of candidates

Indicative term: Maximum of 15 days after the deadline for the receipt of applications.

d. Publication of list of the admitted candidates

Indicative term: Maximum of 15 days after the deadline for receipt of applications.

e. Announcement of timetable and schedule of public hearings

Indicative term: If there are, up to 3 days after the publication of the list of the admitted candidates.

f. Public hearings

Indicative term: The hearings, if any, will take place from a minimum of 5 calendar days after the date of the public announcement of the timetable and schedule of the hearings, and a maximum of 15 calendar days after publication of the list of admitted candidates.

g. Selection process of candidates and delivery of the final decision and publication of the minutes and the ordered list of candidates

Indicative term: Maximum of 15 days after the end of the public hearings, if any, or after publication of the list of admitted candidates.

h. Submission of the competition documentation to the Rector

Indicative term: Maximum of 10 days after delivery of the final decision.

i. Approval of the outcome of the competition and the respective minutes by the Rector and communication of results

Indicative Term: Maximum of 10 days after delivery of the final decision.

X – Jury - The Jury is composed of the following members:

President:

Rector of the University of Madeira

Members:

Dr. João Carlos Gomes Rocha de Almeida, Associate Professor, Department of Civil Engineering, Faculty of Sciences and Technology, Universidade Nova de Lisboa;

Dr. Joaquim António Oliveira de Barros, Full Professor, Department of Civil Engineering, School of Engineering, Universidade do Minho;

Dr. José Manuel Matos Noronha da Camara, Associate Professor, Department of Civil Engineering and Architecture, Instituto Superior Técnico, Universidade Técnica de Lisboa;

Dr. Rui Manuel Carvalho Marques de Faria, Associate Professor with Aggregation, Department of Civil Engineering, Faculty of Engineering, Universidade do Porto;

Dr. Vasco Manuel Araújo Peixoto de Freitas, Full Professor, Department of Civil Engineering, Faculty of Engineering, Universidade do Porto.

XI – Criteria for selection and ranking of candidates

1. The criteria for selection and ranking of candidates ponder capabilities for the following aspects of service provision for teachers:
 - a. Pedagogical activity — **55%** of the final classification of the candidate;
 - b. Activity Research — **35%** of the final classification of the candidate;
 - c. Other activities relevant to the mission of higher education institution — **10 %** of the final classification of the candidate.
2. In each of these criteria should be considered the following parameters:
 - a. **Pedagogical activity** – The assessment for this component, takes into account the following criteria and specific parameters:

- i. Teaching of courses framed in different cycles studies (50%);
- ii. Guidance of graduate students, namely MSc and PhD (20%);
- iii. Production of educational material (5%);
- iv. Commitment and involvement in the assembly, organization and management of teaching laboratories (5%);
- v. Project mentioned in paragraph g., point 3 of Section III of this Notice (20 %).

b. Research Activity – The assessment for this component, takes into account the following criteria and specific parameters:

- i. Conducted and published scientific work, particularly from the impact and recognition by the community (30%);
- ii. National and international recognition, including participation in national and international networks of research (10%);
- iii. Ability to propose and participate in scientific project teams (10%);
- iv. Commitment and involvement in research units (10%);
- v. Report mentioned in paragraph e. Section III of this Notice (10%);
- vi. Report mentioned in paragraph f. Section III of this Notice (30%).

c. Other activities relevant to the mission of the Higher Education Institution – The assessment for this component, takes into account the following criteria and specific parameters:

- i. Participation in the management of the respective universities (60%);
- ii. Participation in other tasks assigned by the management bodies, falling within the scope of activity of university faculty (30%);
- iii. Participation in university extension tasks, such as scientific dissemination and economic and social value of knowledge (10%).

3. Constitute criteria for separating candidates the following criteria, in order of priority:
 - i. Rank criterion of Pedagogical Activity;
 - ii. Rank criterion of Research;
 - iii. Rank criteria of Remaining Components.

XII – Final ranking of the candidates - In the ranking of candidates of the competition, each jury member sorts the list of candidates by order of merit, and based on this ordered list of candidates, each jury member takes part of the ballot process.

The jury initially votes for 1st place, then to 2nd place, and so on, until the final ranking of all candidates admitted to the competition and previously approved in absolute merit, in accordance with the provisions of Section II of this Notice. In each ballot, jury decisions are taken by majority vote.

After the application of the selection criteria, the jury will draw a unitary list of final ranking of candidates.

XIII - The competition is intended, in accordance with the provisions of Article 38 of ECDU, to ascertain: the capacity and performance of candidates in different aspects that, pursuant to Article 4., constitute the set of functions to be performed, relevant to the mission of the University of Madeira, in accordance with the provisions of the Regulation for Recruitment, Selection and Hiring of Faculty Staff of the University of Madeira, to Average profile (Médio - 'M')

And for the record was filed this notice which will be posted in the usual places.

Funchal, 2nd of July 2013

The Rector

José Manuel Cunha Leal Molarinho Carmo